



**CIENEGA HIGH SCHOOL**  
*Vail School District*

**Cienega High School  
Hall of Honor**

**Purpose/Mission**

The mission of the Cienega High School Hall of Honor is to celebrate, honor, and connect individuals who have left a positive legacy to Cienega High School and the Vail community. Inductees will represent contributions of excellence that distinguish them as role models for generations to come.

Annually, the Cienega Site Council will select and approve committee members below.

**Selection Committee (total 9 people not including administration)**

- Principal serves as the chairman (non-voting participant)
- Athletic Director or representative from the Athletic Department
- Representative from Fine Arts Department
- Teacher Representative from Instructional Team Leaders
- CTE Teacher Representative
- Staff Representative
- Vail Governing Board Member
- Student Representative
- Parent Representative
- CHS Alumni

**Committee Guidelines**

- The CHS Hall of Honor Committee shall uphold policies and procedures necessary for the appropriate functioning of the CHS Hall of Honor.
- Committee members will only select from submitted, completed, and on time nomination applications.
- If a family member of a nominee is a selection committee member, the principal will replace the committee member with an alternate in the similar selection committee category.
- The committee will be responsible for determining members of the CHS Hall of Honor based on the selection criteria.
- The committee may waive the minimum years of service requirement when exceptional circumstances such as injury, illness or death have prevented an otherwise worthy candidate from meeting the requirement.



## CIENEGA HIGH SCHOOL

*Vail School District*

### **Committee Guidelines (Continued)**

- If the Selection Committee does not select a nominee for induction, it is placed in a “Hold for Future Consideration” category and automatically resubmitted to the Selection Committee the following year. The nomination, however, will be considered for no more than three consecutive years. If the nominee is not selected for induction during this three-year period, the nomination becomes “inactive.” An individual whose nomination becomes “inactive” no longer will be considered for induction until re-nominated.
- A nomination can be resubmitted at any time during the three-year resubmission period or immediately after.
- A nominee’s character during and after their high school years will be a major consideration.
- A majority vote is necessary to be elected into the Hall of Honor.

### **Hall of Honor Eligibility**

- Students and staff nominated must have been part of Cienega for a minimum of two years
- A Minimum of Five Years Removed from Cienega

#### **Eligibility could include the below list but is not limited to these positions:**

- CHS Graduates
- CHS Administrators, Faculty and Staff
- CHS Teams or Specific Groups
- Members of the Vail community who have contributed to the success of CHS

### **Selection Criteria**

The Hall of Honor committee will recognize great achievements benefiting Cienega High School and the Vail community. Eligible nominees may have had success while enrolled at CHS, but the committee will also recognize alumni who have distinguished themselves in chosen fields beyond graduation. The Hall of Honor Committee may consider a nominee’s total record of contribution to high school and/or our community in determining eligibility for candidacy and not just his/her record of service for which the nomination is made. A nominee’s character during and after their high school years will be a major consideration. The field of influence our Hall of Honor committee will consider should include but is not limited to:

- Arts
- Athletics
- Business/Professional
- Community Service/Volunteer
- Education
- Military Achievement
- Special Education
- Trades



# CIENEGA HIGH SCHOOL

*Vail School District*

## **Timetable and Nomination Process**

- Nomination Forms will be available online and hard copies will be available in the CHS front office.
- Deadline for Nominations: February 1st of each year
- Hall of Honor Selection by: April 1st of each year
- Announce winners at half time of a football game: TBD, Fall of each year
- Each year, there will be a Hall of Honor Banquet to celebrate the Inductees, TBD
- Submit Nomination forms to Principal, Kim Middleton by email or the address below

[middletonk@vailschooldistrict.org](mailto:middletonk@vailschooldistrict.org)

Cienega High School  
c/o Kim Middleton  
12775 E. Mary Ann Cleveland Way  
Vail, Az. 85641

## **Selection Process**

- The selection committee will determine how many are selected to the HOH.
- There will be a maximum of EIGHT inductees per year. The selection committee can request for Site Council to approve additional inductees if more than eight are deserving of the HOH.
- Each committee member will receive completed nomination forms and will evaluate them privately.
- From all of the nominations, the selection committee will meet to remove nominations by a 2/3-majority vote and create a finalist list.
- The principal will conduct and provide the committee with the reference checks on each nominee of the finalist list.
- The (finalists) will be ranked. Each voting member of the committees will rank the nominees. If there are 10 nominees, #1 will be the best; #2 is second and so on. The nominees will be rated on the total numbers they receive from all committee members. The allocated number of winners will be selected.
- Once the scoring is done, a meeting will be held to confirm the selections and consider nominees that are tied or very close in scoring.
- Professional discussions with the entire selection committee will take place to finalize the Hall of Honor inductees.