

FAFSA Completion Guide

1. Create the Student FSA ID - <https://studentaid.gov/npas/index>

***Click on “Create a FSA ID”**

Email Address (personal email) _____

Username _____

Password _____

Question 1 _____

Answer _____

Question 2 _____

Answer _____

Question 3 (you create) _____

Answer _____

Question 4 (you create) _____

Answer _____

Question 5 - Significant Date - _____

2. Create the Parent FSA ID - <https://studentaid.gov/npas/index>

***Click on “Create an FSA ID”**

Email Address (personal email) _____

Username _____

Password _____

Question 1 _____

Answer _____

Question 2 _____

Answer _____

Question 3 (you create) _____

Answer _____

Question 4 (you create) _____

Answer _____

Question 5 - Significant Date - _____

**3. Start New FAFSA - <https://fafsa.ed.gov>
*Click on “Start A New FAFSA”**

Enter the student’s FSA ID to create a new FAFSA
FSA ID Username
FSA ID Password

**Start the 2020-2021 FAFSA for school year 2021-2022
FAFSA Save Key (any word or combination of numbers)**

Student Demographics

1. Middle Initial _____
 2. Male or Female _____
 3. Permanent Mailing Address _____
 4. Have you lived in Arizona for at least 5 years? _____
 5. Telephone number _____
 6. Personal Email Address _____
 7. Marital Status _____
 8. Driver’s License information _____
 9. Are you a US Citizen? _____
 10. Are you registered with the Selective Service System? _____
 11. What will your high school completion status be when you begin college in the 2021-2022 school year? **High School Diploma**
 12. What will your college grade level be when you begin the 2021-2022 school year? **Never attended/ 1st year**
 13. What degree or certificate will you be working on when you begin the 2021-2022 school year? _____
 14. Are you interested in being considered for work-study?
 15. Will you have your first bachelor’s degree before you begin the 2021-2022 school year?
No
 16. Are you a foster youth or were you at any time in the foster care system?
 17. Highest School completed by Parent 1?
A. Middle School / Highschool / College or beyond / other or unknown
 18. Highest School completed by Parent 2?
Middle School / Highschool / College or beyond / other or unknown
 19. What is the name of your high school? _____
 20. In what city is your high school located? _____
 21. In what state is your high school located? _____
- CONFIRM and choose your school from the provided list

School Selection

Choose the schools that you would like to receive your FAFSA information
Choose your Housing Plans for each elected school

Dependency Status

This section helps to determine if a student is Dependent - most students are dependent

1. Were you born before January 1, 1995? No
2. As of today, are you married _____
3. At the beginning of the 2021-2022 school year, will you be working on a master's or doctorate program? _____
4. Do you now have, or will you have children who will receive more than half of their support from you between July 1, 2021 and June 30, 2022? _____
5. Do you have dependents (other than your children or spouse) who live with you and who receive more than half of their support from you, now and through June 30, 2022?

6. Are you currently serving on active duty in the US Armed Forces? _____
7. Are you a veteran of the US Armed Forces? _____
8. At any time since you turned age 13, were both your parents deceased, were you in foster care, or were you a dependent or ward of the court? _____
9. As determined by a court in your state of legal residence, are you or were you an emancipated minor? _____
10. Does someone other than your parent or stepparent have legal guardianship of you, as determined by a court in your state of legal residence? _____
11. On or after July 1, 2020, were you homeless or were you self-supporting and at risk of being homeless? _____

The next page will share the Dependency Status Results and if you are determined to be a "Dependent Student" then you click "I will provide parental information".

Parent Demographics

1. Marital Status for legal parents
 - A. Married (mm/yyyy) _____
 - B. If divorced/separated, enter the month/year of that status (mm/yyyy) _____
2. Which parent's information will be provided - choose either mom or dad if parents are married, choose whomever you spend most of the time with, if divorced/separated?
3. If married, provide both parents' info, otherwise the parent you live with most:
4. Parent's: SSN _____ / Last Name _____ / First initial _____
/ Date of birth _____ / Email address _____
5. Parent's: SSN _____ / Last Name _____ / First initial _____
/ Date of birth _____ / Email address _____
6. Have the parents lived in Arizona for at least 5 years?
7. Household size _____
8. Number of people in household attending college next year _____

Financial Information

1. For 2019, has your parent(s) completed his/her IRS income tax return or another tax return?
Already completed / Will File / Not going to file
2. For 2019, what is your parent's tax filing status according to his/her tax return?
Single / Head of household / Married - Filed Joint Return / Married - Filed Separate Return / Qualifying Widow(er)
3. What type of income tax return did your parent file for 2019?
IRS 1041 / IRS 1040A / 1040EZ / Foreign Tax Return / A tax return with Puerto Rico, a US Territory, or a Freely Associated State
4. What was the adjusted gross income for 2019? (IRS Form 1040-line 37) _____
5. How much did your parent earn from working (wages, salaries, tips, etc.) in 2019? (IRS Form 1040 lines 7+12+18)
6. As of today, is your parent a displaced worker? _____
7. Does your parent receive any benefits from (circle those that apply):
Medicaid, Supplemental Security Income (SSI), Supplemental Nutrition Assistance Program (SNAP), Free or Reduced-Price School Lunch, Temporary Assistance for Needy Families (TANF), Special Supplemental Nutrition Program for Women, Infants, and Children (WIC), None of the above

The student will provide his/her financial information, as well, if a 2019 IRS income tax return was filed.

Sign and Submit

BOTH the student AND the parent must sign and submit the FAFSA using their FSA IDs

Are you a preparer? No

STUDENT SIGNATURE

I, the student, agree to the terms outlined above. AGREE

CLICK SIGN

PARENT SIGNATURE

I, the parent, agree to the terms outlined above. AGREE

CLICK SIGN

Parent MUST enter their FSA ID and password

CLICK OF SUBMIT ON THE BOTTOM RIGHT OF THE PAGE!